

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE STANSBURY PROGRESS ASSOCIATION INCORPORATED HELD IN THE STANSBURY INSTITUTE ON MONDAY 9th APRIL 2018 AT 7:35PM

PRESENT: Ted Buttfeld (Chairperson), Don McPhee (Vice Chairperson), Graham Newstead, Graham Klose, Bruce Meehan, Steve Bowley, Jeffrey Brundell, Richard Smith (Caravan Park Manager), Veronica Brundell (Council Representative), Janette Butler (Finance/Administration Officer), Gabrielle Gutsche (Minute Taker).

1. WELCOME: Ted Buttfeld welcomed everyone to the meeting.

2. CONFLICT OF INTEREST: Nil

3. APOLOGIES: Margie Dodd, Kevin Forrest, Beth Faulkner, Rowena Smith

4. MINUTES: Minutes of the meeting held on 13th March 2018

Graham Klose moved **Jeff Brundell seconded**

That the minutes of the meeting held on Tuesday 13th March 2018 be accepted as a true and accurate record.

Carried #1 09/04/18

5. MANAGER'S REPORT: 5.1 HWS replaced in Villa 6

5.2 Toilet seats replaced in Foreshore Park amenities building

5.3 Two new semi-permanents

5.4 Two school teachers staying in OPD for extended period

5.5 Motor on the OPD Park boom gate was replaced in time for Easter. Park Manager to investigate cost of having old motor reconditioned as a spare.

5.6 Discussion of extended power outage during OPD Park switchboard upgrade. Project Officer to investigate possible solutions.

5.7 Discussion regarding scheduling of site inspections.

Richard Smith moved **Don McPhee seconded**

That Caravan Park Managers report be accepted

Carried #2 09/04/18

Richard Smith left the meeting at 7.55pm and did not return.

6. FINANCE REPORT 6.1 Discussion regarding SA Water matter. Finance Officer has been in contact with YP Council representatives.

Steve Bowley moved **Don McPhee seconded**

That the Finance Reports for March 2018 be accepted.

Carried #3 09/04/18

7. MATTERS ARISING

7.1. Discussion regarding the initial assessment the applications for the Caravan Park Manager applications.

7.2 Discussion regarding increasing public and product liability insurance cover.

Graham Newstead moved

Don McPhee seconded

To include pontoons in our current public and product liability insurance.

Carried #4 09/04/18

7.3 Discussion of property purchase options.

7.4 Discussion regarding OPD Assistant Park Manager's outdoor area. Administration Officer to investigate quotations for paving perimeter of residence.

8. CORRESPONDENCE

As tabled

8.1. Stansbury CFS requested financial assistance with outdoor area.

Don McPhee moved

Jeff Brundell seconded

To fund the remaining amount after contributions received from other community groups.

Carried #5 09/04/18

8.2 Request from Peninsula Community Broadcasters for annual contribution

Graham Newstead moved

Jeff Brundell seconded

To donate continue annual contribution of \$40

Carried #6 09/04/18

8.3 Discussion of speed limit review consultation. Resolved to support the community decision

Jeff Brundell moved

Graham Klose seconded

To accept the correspondence as tabled

Carried #7 09/04/18

9. GENERAL BUSINESS

9.1 Project Officer Report

9.1.1 Discussion of Visitor Centre statistics for March 2018. Resolved to investigate cost of 4 flags to display on Weaver Street.

9.1.2 Discussion of March markets. Resolved to purchase more bins. Tidy Towns to investigate trailers available for market road closures and storage options.

9.1.3 Discussion of Visitor Centre scrapbooking. Resolved to discontinue practice and donate the scrapbooks to the museum. Complete editions of YPCT will be kept for minimum of 6 months and be available to the community for reference and copying.

9.1.4 Discussion of correspondence from banned stall holders.

Graham Newstead moved

Don McPhee seconded

To continue ban for both parties.

Carried #8 09/04/18

9.1.5 Discussion of Town Entrance Sign installation. Lighting time inconsistencies to be addressed. Resolved to write letter of thanks to Allan Cotton, for his work on the Statement of Effect.

9.1.4 Discussion regarding alternative material options for the War Memorial upgrade.

9.1.5 Discussion of meeting with YP Council representatives regarding the Stansbury seawall.

9.1.6 Market Manager to provide alternative designs for the proposed new event board signs.

9.2 Discussion of Stansbury Institute auditor costs

Don McPhee moved

Bruce Meehan seconded

To cover the auditor costs in the future, since it was originally requested by Stansbury Progress Association Inc.

Carried #9 09/04/18

9.3 Discussion of Yorke Peninsula Council Long Term Financial Plan. Response to be submitted to YP Council for review. The response was not within the consultation time allowed, as the time period allowed was not long enough for SPAI committee to consult and reply.

9.4 Discussion of new Town Map signs. It was resolved to purchase an additional map sign for the Foreshore Caravan Park, and to revise existing signs to include Wild Ma's Bistro.

10 CLOSURE:

Meeting closed at 10:30 pm

Next meeting: Monday 14th May 2018

Ted Buttfield

Chairman

Date