

**MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE STANSBURY
PROGRESS ASSOCIATION INCORPORATED HELD IN THE STANSBURY INSTITUTE ON
MONDAY 11th JULY 2016 AT 7.32PM**

PRESENT: Ted Butfield (Chairman), Beth Faulkner (Vice-Chairperson), Ken Osterstock, Graham Newstead, Margie Dodd, Don McPhee, Bruce Meehan, Jeff Brundell, Rowena & Richard Smith (Park Managers), Veronica Brundell (YP Council Representative), Janette Butler (Finance Officer), Gabrielle Gutsche (minute taker).

1. WELCOME: Ted Butfield welcomed everyone to the meeting.

2. CONFLICT OF INTEREST: Nil

3. APOLOGIES: Kevin Forrest

4. MINUTES: **Ken Osterstock moved** **Bruce Meehan seconded**

That the minutes of the meeting held on Monday 6th June 2016 be accepted as a true and accurate record.

Carried # 1 11/07/2016

5. MANAGER'S REPORT: Richard and Rowena Smith

5.1 Renovations to Villas 9 and 10 are almost complete. Park Managers are happy with progress and quality.

5.2 Painting of camp kitchen is underway and expected to be completed by the start of the school holidays.

5.3 Concreting and repairs to paving for caravan pads, to be started on July 11th. New door for the disabled shower completed and interior of toilet in Foreshore Park camp kitchen has been painted.

Resolved for Caravan Park Managers to investigate supply of pavers to improve consistency.

5.4 SA Parks Conference being held in Hahndorf on August 9th 2016.

Beth Faulkner moved **Margie Dodd seconded**

That Richard and Rowena Smith attend the SA Parks Conference Day on 9th August 2016.

Carried #2 11/07/16

5.5 Permission sought to renew acceptance of application for permanent residency from cleaners who currently have semi-permanent site agreement in OPD Park.

Don McPhee moved **Bruce Meehan seconded**

That permanent residency be awarded to the applicants for a period of 2 years.

Carried #3 11/07/16

5.6 Lengthy discussion regarding Caravan Park Comparative Report. Resolved to commence bad debtor process.

Jeff and Veronica Brundell entered meeting at 7:55pm

5.7 Inspections of semi-permanent sites almost completed. Letters to be sent to residents who have passed inspection.

Rowena Smith moved **Don McPhee seconded**

That the Caravan Manager's Report be accepted

Carried #4 11/07/16

6. FINANCE REPORT

Ken Osterstock moved **Margie Dodd seconded**

That the Finance Report for June 2016 be accepted

Carried #5 11/07/2016

7. MATTERS ARISING:

7.1 Placement found, by the Yorke Peninsula Council, for the young offender put forward by the Youth Court.

7.2 Sail replacement

Jeff Brundell moved **Don McPhee seconded**

That the quotation to supply and install five replacement sails on the foreshore be accepted

Carried #6 11/07/16

Don McPhee moved **Margie Dodd seconded**

That 'Desert Sand' be selected as the colour for the replacement sails.

Carried #7 11/07/16

7.3 Aleppo Pine Removal

Janette to source additional quotations for tree-logging service.

7.4 Foreshore Park Lights

Still awaiting quotations for previously proposed options. Janette to conduct additional investigation to provide alternative options.

7.5 Foreshore Park Shower Doors

Three quotations received for three different door types. Solid door option preferred with two quotes to be obtained for painting of doors.

Bruce Meehan moved **Graham Newstead seconded**

That the quotation for the supply and installation of the solid doors be accepted

Carried #8 11/07/16

7.6 Mills Gully requires 3 additional lights

7.7 Caravan Park Computer replacement

Janette to source quotation to replace computers in Caravan Park from contractor that can also supply ongoing IT support.

7.8 Christmas Tree

Awaiting further information from Christmas Tree designer.

7.9 Visitor Centre Roof

Janette still to organise contractors to quote. Ted Butfield to consult with contractors regarding the roof design requirements.

8. CORRESPONDENCE

As tabled

8.1 Stansbury Primary School 'market and chill out garden' fundraiser request.

Janette to request additional information from Stansbury Primary School.

Bruce Meehan moved **Jeff Brundell seconded**

That \$500 be donated to the Stansbury Primary School towards equipment for the 'market and chill out garden'.

Carried #9 11/07/16

8.2 Stansbury Golf Course letter regarding mower replacement

Lengthy discussion regarding request for increased donation towards mower replacement for alternative options to one previously presented. Stansbury Golf Club still awaiting arrival of previously proposed mower to Adelaide for inspection and assessment.

Jeff Brundell moved **Bruce Meehan seconded**

That the donation amount to remain at the previously approved amount of \$20,000 until previously proposed mower has been inspected and assessed.

Carried #10 11/07/16

8.3 Request from a Stansbury resident for financial assistance, towards travelling expenses for an U12 SAPSASA Football trip to Queensland.

Beth Faulkner moved Bruce Meehan seconded

That \$300 be donated to the Stansbury resident to support his travel for the U12 SAPSASA football trip to Queensland.

Carried #11 11/07/16

Graham Newstead moved Ken Osterstock seconded

That the correspondence be accepted as tabled.

Carried #12 11/07/16

9. GENERAL BUSINESS

9.1 Project Officer/Market Manager Report – Gabrielle

Gabrielle Gutsche moved Margie Dodd seconded

That the Project Officer/Market Manager Report be accepted.

Carried #13 11/07/16

Beth Faulkner left meeting at 9:25pm and did not return.

Bruce Meehan left meeting at 9:35pm and did not return.

9.2 Changes to Boat Ramp Launching Permit

Stansbury resident approached Don McPhee regarding the change to the Boat Ramp Launching Permit form which now states that power retrieval is 'not permitted' instead of 'discouraged'.

It was resolved to send letter to Yorke Peninsula Council requesting form to revert to original wording.

9.3 Tree planting area for school children. Locations discussed.

9.4 Playground fence funding – request from council to pay half of the \$40,000 required.

It was resolved not to contribute to the funds required for the playground fence, as substantial funds have already been contributed to other council-owned areas such as the boat ramp.

10 CLOSURE:

Meeting closed at 10.15pm

Next meeting: Annual Electors Meeting - Monday 1 August 2016

Ted Buttfield

Chairman.....

Date