

- Steve Edmead requested a meeting with the Caravan Park Sub Committee and Assistant Managers. A list of matters to be discussed is to be sent through to the Business Manager ahead of the meeting. A time for Friday 16 October will be confirmed.

It was noted that a Hold Bay Van customer has an unanswered query regarding charges for nights not used in the FY20 period. Details of the customer are unknown. Kathy Coy to investigate and try and determine who this is and follow up.

Moved: Steve Edmead

Seconded: Kevin Forrest

Acceptance of the Caravan Park Manager's Report for September 2020.

Carried: #2 12.10.20

Steve Edmead and Kathy Coy left the meeting at 7.51pm and did not return.

5.2 Caravan Park Sub Committee Report

Beth Faulkner reported the following:

- Mick and Jenny Lamont have submitted their resignation from 16 May 2021.
- Don and Beth carried out an inspection in the Foreshore Park on Saturday 10 and Sunday 11 October. Some shortfalls in cleaning and general maintenance were noted, however overall the areas inspected were of an acceptable standard. At the meeting on Friday 16 October, key tasks and responsibilities will be discussed with the park managers.

6. FINANCE REPORT:

6.1 Finance Sub Committee Report:

Steve Bowley reported good results for September with net profit 20% higher than expected. At this stage it is unclear as to whether the income will continue to be above budget once the Government subsidies cease.

Year to date actual surplus is \$68K, the budgeted figure was a loss of \$13K.

Bank balances remain strong.

Capital Works 2021:

The Finance Sub Committee considered the Capital Works List and have a works program of \$217,500.00 for FY21. This exceeds the \$155K allowed in the budget. However, no changes have been made due to significant reserves which can be drawn on if needed, and that some projects may not have any expenditure due this year.

Budget FY21:

The budget has been set for FY21 and shows a total income of \$1.3M, expenditure of \$1.151M and net profit of \$155K representing a 12% return on income.

Moved: Steve Bowley

Seconded: Julie Harris

Acceptance of the September accounts, capital works list of \$217,500.00 and budget including \$1.3M income, \$1.151m expenditure and \$155K net profit.

Carried: #3 12.10.20

6.2 Audit Letter, Withers Advisory

Moved: Steve Bowley

Seconded: Kevin Forrest

Acceptance of the Auditor's Letter from Withers Advisory for the year ended 30 June 2020, dated 31 August 2020 tabled at the 12 October 2020 meeting.

Carried: #4 12.10.20

7. MATTERS ARISING FROM MINUTES:

7.1 Service Requests to Council re:

- 1. Paving on the corner of Ceres and St Vincent Streets, and**
- 2. A footpath for St Vincent Street between Ceres Street and Gulf View Road.**

A letter from Stephen Goldsworthy, Operations Manager, YP Council was tabled in response to the service requests lodged on 17 September 2020.

The following was noted in regards to the requests:

1. Telstra are now charging to raise/lower their service pits on footpaths. Council staff will undertake to complete these works.

Councillor Michael Murdock will follow up with Council.

2. Paving or sealing this section will be a capital project by Council. SPAI will need to submit details for consideration in the next budget.

It was resolved to submit the details to Council for consideration. The ideal outcome is paving, however gravel is acceptable in the short term if it is maintained.

7.2 Quotes for erection of OPD shed

Julie Harris left the meeting at 8.18pm.

The tender was for the necessary footings preparation and installation of the shed, and the trench for laying of the electrical cable.

Two quotes were received in response to the tender, and an additional quote was provided for pad preparation.

Don McPhee met with Sam Harris onsite to discuss the option of completing pad preparation prior to constructing the shed. This was recommended to allow for future concreting of the floor, and to assist with drainage.

The second quote did not include all of the works which were requested, and did not provide an estimated date of completion.

Moved: Graham Newstead

Seconded: Ted Buttfield

That Harris Outdoor Contracting be awarded the tender for the install of the shed and associated works.

Carried: #5 12.10.20

Moved: Ted Buttfield

Seconded: Graham Newstead

That the pad preparation be completed prior to the installation of the shed by Harris Outdoor Contracting.

Carried: #6 12.10.20

Julie Harris returned to the meeting 8.34pm.

8. BUSINESS MANAGER'S REPORT:

8.1 Business Manager's Report:

A written report from the Business Manager was provided.

9. SUB COMMITTEE REPORTS:

9.1 Institute:

Graham Newstead reported that the resurfacing of the floor has been completed and the hall will be open for use next week. Consideration is being given regarding putting the stage extensions back in place. Storage options are also being reviewed.

9.2 Tidy Towns:

Don McPhee reported that Ian McEwin has volunteered his time over many years in cleaning the foreshore BBQs, however he has decided not to continue on with this.

It was resolved to develop a cleaning schedule for the BBQs and advertise in the Scribble for a cleaner.

9.3 Town Projects:

Julie Harris provided an update on the Water Tower Art Trail project. There was a good response to the public consultation days held on 1 and 3 October.

A Chairman will be appointed for the Town Project Committee.

10. CORRESPONDENCE:

- 10.1 Email re Outdoor gym equipment** – a letter was tabled from a member of the community requesting a review of the outdoor gym equipment provided for general public use.

It was resolved to provide a response confirming that consideration will be given to reviewing the equipment as part of future planning.

11. GENERAL BUSINESS:

11.1 VIC and Market Report:

A written report was provided.

11.2 Market sites and method of detection:

It was noted that some of the plates have sunk down so that they are not able to be located by the metal detector. A new metal detector has been purchased to assist in locating the plates.

11.3 Future Interaction with Council:

It was noted that SPAI are keen to work with Councillor Murdock in facilitating communication with Council on various matters as they arise.

11.4 Applications for Grants:

It was noted that Council representatives involved with other Progress Associations actively assist with securing grants for projects by interacting with Council on behalf of the Association.

Councillor Murdock will explore the model of Council applying for grants on behalf of SPAI.

11.5 Cleaning of town BBQs

As above in Tidy Towns report.

11.6 Shags

Don McPhee attended a meeting with Phill Herrmann from YP Council and senior officers from National Parks to discuss the issue of shags in Stansbury. National Parks recognise that there is a problem and accept that there are too many shags.

An ecologist has been engaged to give National Parks advice on how to best deal with the issue. In the meantime they have recommended Council use

drones to control the problem. However, as Stansbury is under the flight path it makes it difficult to obtain a permit. Drones cannot be used after sunset which is when the shags roost in the trees.

Phill Herrmann suggested a change in structure regarding the activity of culling shags. SPAI have been advised that their insurance will not cover this activity. Currently people involved in the culling are volunteering directly to the Council and this is SPAI's preferred option. Don McPhee will discuss further with Phill Herrmann when he returns from leave.

11.7 Tidy Towns Christmas Dinner

It was noted that Tidy Towns are organising an end of year Christmas Dinner to be held at the bowls club. Caroline Bonnett of MBC Foods has agreed to provide the catering.

Moved: Steve Bowley

Seconded: Beth Faulkner

To provide Tidy Towns with \$1000.00 towards the cost of their Christmas Dinner.

Carried: #7 12.10.20

12. OTHER BUSINESS:

12.1 New business in Stansbury: Steve Bowley

It was noted that SYP Marine is now open for business. Don McPhee has visited and welcomed him to the town, and a notice has been placed in the Scribble.

12.2 Foreshore Park shed: Julie Harris

It was noted that the remainder of the visible part of the shed and fence will be painted blue.

Julie Harris will investigate the option of installing a rock garden in front of the shed.

12.3 Thank you: Michael Murdock

Councillor Murdock thanked the Committee for inviting him to attend the meeting and is looking forward to working with SPAI.

12.4 SPAI Facebook page: Sue Oldfield

The Business Manager advised that the Facebook page would be implemented at the first available opportunity.

12.5 Melbourne Cup: Sue Oldfield

The Business Manager advised that the Melbourne Cup lunch at the Caravan Park can proceed within Covid-19 guidelines which include no shared food or utensils and no large gatherings. A Covid Marshal is also required.

The Bowling Club to be investigated as an alternate venue.

It was noted that previously the Park have offered a site package as a prize in the sweep.

Moved: Beth Faulkner

Seconded: Julie Harris

To provide the Caravan Park with two prizes: 1 x 2 night site package, and a hoodie and cap pack. Also catering to the value of \$1000.00.

Carried: #8 12.10.20

12.4 Tourism Industry Development Fund: Sue Oldfield

It was noted that SPAI is a not for profit organisation and is therefore often not eligible for funding. This includes the current Tourism Industry Development Fund.

12.4 Port Vincent shag: Sue Oldfield

It was noted that Port Vincent is also struggling to find a satisfactory method of dealing with the shag population.

13. CLOSURE: Meeting closed at 9.59pm.

Next meeting: Monday 9 November 2020

Don McPhee

Chairperson

Date:.....