

**MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE STANSBURY PROGRESS ASSOCIATION INCORPORATED HELD IN THE STANSBURY INSTITUTE ON MONDAY 13<sup>th</sup> MARCH 2018 AT 7:30PM**

- PRESENT:** Don McPhee (Acting Chairperson), Beth Faulkner, Margie Dodd, Graham Newstead, Graham Klose, Jeffrey Brundell, Richard and Rowena Smith (Caravan Park Managers), Veronica Brundell (Council Representative), Janette Butler (Finance/Administration Officer), Gabrielle Gutsche (Minute Taker).
- 1. WELCOME:** Don McPhee welcomed everyone to the meeting.
- 2. CONFLICT OF INTEREST:** Nil
- 3. APOLOGIES:** Ted Butfield, Steve Bowley, Kevin Forrest, Bruce Meehan
- 4. MINUTES:** Minutes of the meeting held on 12<sup>th</sup> February 2018
- Beth Faulkner moved** **Graham Klose seconded**
- That the minutes of the meeting held on Monday 12<sup>th</sup> February 2018 be accepted as a true and accurate record.**
- Carried #1 13/03/18**
- 5. MANAGER'S REPORT:**
- 5.1** Rabbit population increasing rapidly
- 5.2** New pump was purchased after receiving advice that existing pump cannot be reconditioned as planned.
- 5.3** Boom gate motor requires replacing. Unit has been ordered and will be installed as soon as it arrives.
- 5.4** Discussion regarding size of sites in Foreshore Park
- Richard Smith moved** **Jeff Brundell seconded**
- That Caravan Park Managers report be accepted**
- Carried #2 13/03/18**
- Richard and Rowena Smith left the meeting at 7.50pm and did not return.**
- 6. FINANCE REPORT**
- 6.1.** Discussion regarding SA Water account.
- It was resolved for Janette to speak to Yorke Peninsula Council employee who changed the account, to reverse the action. If no action is forthcoming, then provisions to be implemented.
- Graham Newstead moved** **Margie Dodd seconded**
- That the Finance Reports for February 2018 be accepted.**
- Carried #3 13/03/18**
- 7. MATTERS ARISING**
- 7.1** Discussion regarding progress of advertising for new Caravan Park Managers.

## 8. CORRESPONDENCE

As tabled

**8.1** Discussion regarding the Yorke Peninsula Council's plan to change the Minlaton Council opening hours.

**Jeff Brundell moved**

**Graham Klose seconded**

**To accept the minutes as tabled**

**Carried #4 13/03/18**

## 9. GENERAL BUSINESS

**9.1** Project Officer Report

**9.1.1** Discussion regarding the proposed change of opening hours of the Visitor Centre on weekends – which would consist of opening earlier and closing earlier.

**Margie Dodd moved**

**Jeff Brundell seconded**

**To consult with volunteers regarding the proposed change of opening hours and then, if no opposition encountered, to implement the changes in September 2018.**

**Carried #5 13/03/18**

**9.1.2** It was resolved to respond to the email received regarding the Draft Food Truck Policy and reiterate our original concerns and queries.

**9.1.3** Discussion regarding expanding the proposed War Memorial to include Those Who Served from all wars listed on current plaque. Project Officer to investigate further.

**9.1.4** Project Officer to clarify quotation for OPD electrical board upgrade.

**9.1.5** Discussion regarding quote for 'Data Cabling at the Visitor Centre'.

**Graham Newstead moved**

**Beth Faulkner seconded**

**To accept the quotation for data cabling at the Visitor Centre.**

**Carried #6 13/03/18**

**9.1.5** Discussion regarding the proposed presentation to council to encourage their application for available seawall grant. It was resolved to forward all previous correspondence and information to Veronica Brundell (Council Representative).

**9.2** Discussion of SIMC auditor costs to be postponed until later date

**9.3** Discussion regarding roster for OPD inspections.

**9.4** Visitor Centre ceiling requires re-painting now that leaks have been repaired.

**Graham Newstead moved**

**Jeff Brundell seconded**

**To have the Visitor Centre ceiling repainted.**

**Carried #7 13/03/18**

**9.5** Jeff Brundell raised the possibility of fill being made available to Tidy Towns for their projects. Jeff Brundell and Don McPhee to have an onsite meeting.

**9.6** Discussion regarding pests present near the foreshore Moreton Bay Fig Tree.

**9.7** Graham Klose presented quotations for new seating in foreshore shelter.

**Graham Klose moved Jeff Brundell seconded**

**To accept quotation for the purchase of one table and seat set for the foreshore shelter.**

**Carried #8 13/03/18**

**10 CLOSURE:**

*Meeting closed at 10:00 pm*

*Next meeting: Monday 9<sup>th</sup> April 2018*

*Don McPhee*

*Acting Chairman .....*

*Date .....*