

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE STANSBURY PROGRESS ASSOCIATION INCORPORATED HELD IN THE STANSBURY INSTITUTE ON MONDAY 8th JANUARY 2018 AT 7:32PM

- PRESENT:** Don McPhee (Acting Chairperson), Beth Faulkner, Margie Dodd, Graham Newstead, Graham Klose, Kevin Forrest, Bruce Meehan, Steve Bowley, Richard and Rowena Smith (Caravan Park Managers), Janette Butler (Finance/Administration Officer), Gabrielle Gutsche (Minute Taker).
- 1. WELCOME:** Don McPhee welcomed everyone to the meeting.
- 2. CONFLICT OF INTEREST:** Nil
- 3. APOLOGIES:** Ted Buttfeld, Jeffrey Brundell, Veronica Brundell
- 4. MINUTES:** Minutes of the meeting held on 11th December 2017
- Bruce Meehan** **Graham Newstead seconded**
- That the minutes of the meeting held on Monday 11th December 2017 be accepted as a true and accurate record.**
- Carried #1 08/01/18**
- 5. MANAGER'S REPORT:**
- 5.1** Very busy December and Christmas period. First time in 5 years that camp ground has been completely full – for 4 nights.
- 5.2** Recommend installing fan in main bedroom of Assistant Manager's residence.
- Graham Newstead moved** **Bruce Meehan seconded**
- To have a ceiling fan installed in the bedroom of the Assistant Manager's residence.**
- Carried 2# 08/01/18**
- 5.3** Contractor has yet to replace roof in the BBQ area and the 2 doors.
- 5.4** Contractor has yet to complete painting at the Caravan Park.
- 5.5** Caravan Park Sub-Committee meeting set for February, during the week of the 5th, before next Stansbury Progress Association meeting.
- 5.6** Meeting with Assistant Manager's to be arranged for Monday 12th February.
- Richard Smith Moved** **Bruce Meehan seconded**
- That Caravan Park Managers report be accepted**
- Carried #3 08/01/18**
- 6. FINANCE REPORT** Discussion regarding anomaly with the boat ramp fees.
- Discussion regarding the water bill for the Caravan Parks.
- Discussion regarding the statement listing fee for the playground fencing.

Suggestion to investigate producing a comparison of occupancy of different Caravan Park accommodation types – monthly and annually.

Discussion regarding fee for advertising the water traffic restrictions for NYE fireworks. The delay in approval meant that the deadline for YPCT advertising passed and thus it need to be advertised in the Advertiser.

Steve Bowley moved

Kevin Forrest seconded

That the Finance Reports for December 2018 be accepted.

Carried #4 08/01/18

7. MATTERS ARISING

7.1. Discussion regarding the insurance for Tidy Towns activities. It was resolved to seek a quotation to increase the insured sum.

8. CORRESPONDENCE

As tabled

8.1 Lengthy discussion regarding a request for a permanent residence in OPD Caravan Park.

Graham Newstead moved

Steve Bowley seconded

To decline request for permanent resident in Oyster Point Drive Caravan Park.

Carried #5 08/01/18

8.2 Request from MS Society for a donation. Donation previously made to MS Society via Rob Tonkin charity performance at the Stansbury Seaside Markets, approximately 12 months earlier. It was resolved not to donate at this time.

8.3 Request from the Stansbury Museum for a contribution towards their fundraising raffle.

Margie Dodd moved

Graham Newstead seconded

To donate one Stansbury hoodie and one Stansbury hat to the Stansbury Museum raffle.

Carried #6 08/01/18

8.4 A letter from Nicole and David Geard, dated 8th January 2018, was tabled. The Committee determined that its contents were outside the scope of the Progress Association. It was resolved to inform Nicole and David Geard accordingly. The Committee wish to have it recorded that it wished Nicole and David well in their business endeavours.

Graham Newstead moved

Margie Dodd seconded

To compose letter as resolved by the Stansbury Progress Committee.

Carried #7 08/01/18

9. GENERAL BUSINESS

9.1 Project Officer Report

9.1.1 Resolved to compose letter to Anne Hammond regarding Super

VIOs.

9.1.2 Stansbury Progress Committee resolved to keep the times of the 2018 NYE Market the same as 2017. Other market dates approved.

9.1.3 Complaint received from local resident, regarding the noise and placement of slot car stall on NYE. It was resolved to reposition this stall holder in the future.

9.1.4 Discussion regarding the success of the NYE Fireworks.

Steve Bowley moved **Graham Klose seconded**

To rebook the same contractor for the 2018 NYE Fireworks.

Carried #8 08/01/18

9.1.5 Complaint received regarding uneven paving along foreshore. Resolved for photographs of dangerous areas to be emailed to Council.

9.1.6 It was resolved to submit each Stansbury Citizen of the Year to council the following November, for consideration in the Yorke Peninsula Citizen of the Year.

9.1.7 It was resolved to hang Christmas Lights at the Visitor Centre, either outside or in the windows, next festive season.

9.1.8 Discussion regarding War Memorial upgrade and upcoming grant application. Project Officer to send plaque details to Graham Newstead.

9.1.9 Project Officer to research into wireless speakers for markets.

9.2 Discussion regarding progress of Adelaide Road walkway upgrade. The feral trees have been removed, culverts in place and work is being done on drain under the road. Walkway should be finished by Easter, and then native shrubs will be planted in Autumn and Spring. Administration Officer to put update in the next Scribble.

9.3 Discussion regarding cleaning up of rocks along the foreshore – majority appear to be from the eroding sea wall.

9.4 Graham Klose updated the Stansbury Progress Committee on the information shelter. Signs still to be installed, including Stansbury town sign and defibrillator sign.

10 CLOSURE:

Meeting closed at 9:45 pm

Next meeting: Monday 12th February 2018

Don McPhee

Acting Chairman

Date