

**MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE STANSBURY PROGRESS
ASSOCIATION INCORPORATED HELD IN THE STANSBURY INSTITUTE ON
TUESDAY 12TH MARCH 2019 at 7:30pm**

PRESENT: Ted Buttfeld (Chairperson), Don McPhee (Vice Chairperson), Steve Bowley, Jeff Brundell, Margie Dodd, Beth Faulkner, Graham Klose, Katherine Coy & Steve Edmead (New Caravan Park Managers), Janette Butler (Finance/Administration Officer), Gabrielle Gutsche (Project Officer, Minute Taker).

1. WELCOME: Ted Buttfeld welcomed everyone to the meeting.

2. CONFLICT OF INTEREST: Nil

3. APOLOGIES: Graham Newstead, Kevin Forrest, Bruce Meehan

4. MINUTES: Minutes of the meeting held on Monday 11th February 2019

Margie Dodd moved **Steve Bowley seconded**

That the minutes of the meeting held on Monday 11th February 2019 be accepted as a true and accurate record.

Carried #1 12/03/19

5. CARAVAN PARK REPORT: **5.1** Caravan Park Managers presented their report

5.2 Defibrillator deemed faulty. Replacement will be provided.

5.3 Outdoor cabinet to be purchased for the Oyster Point Drive Caravan Park defibrillator.

5.4 Still awaiting quotations for camp kitchen. Details to be listed and work to be put out to tender

5.5 Beach access rails quote received. Progress Members to investigate alternatives.

5.6 Plumbing of Caravan Park Villas discussed. Progress to seek more information and alternative solutions.

5.7 Discussion of purchasing 'Toilet Assist' for disabled-friendly cabin. Progress to investigate specifications for disabled-friendly accommodation, to ensure at least one cabin complies. Temporary solutions to be investigated in the meantime.

5.8 Discussion of Caravan Park tariff increase. Caravan Park Managers to research further.

5.9 Playground shade structure support pole locations have been revised to allow for nearby obstacles.

5.10 Quote received for Caravan Park vehicle. Other options to be investigated.

8:25pm Kathy Coy and Steve Edmead left the meeting and did not return

5.11 Discussion of providing a shelter to protect Caravan Park tractor and vehicle.

Don McPhee moved **Beth Faulkner seconded**

To install a structure in the Foreshore Caravan Park, to cover vacant space adjacent to laundry, to provide protection for Caravan Park vehicles.

Carried #2 12/03/19

5.12 Discussion regarding purchasing a pressure cleaner for maintaining the dump truck and providing a suitable secure enclosure.

Don McPhee moved

Graham Klose seconded

To purchase a petrol pressure cleaner to use at the Oyster Point Drive Caravan Park wash-down bay, and to also install a suitable secure enclosure at the wash-down bay, to house the pressure cleaner.

Carried #3 12/03/19

5.13 Discussion of installing a freezer at one of the fish-cleaning bays, to provide storage for fish offal between dumping days. Further investigation into type of freezer, power supply and protective wall.

6. FINANCE REPORT

6.1 Finance Officer presented Finance Report for February 2019

6.1.1 Contractor currently working on draft of Long-Term Financial Plan.

7. MATTERS ARISING

Nil

8. CORRESPONDENCE

As tabled

8.1 Stansbury Progress to donate a Stansbury hoodie and hat to the Port Vincent Australian Coast Guard as per their request.

9. GENERAL BUSINESS

9.1 Project Officer Report

9.2 Discussion regarding the safety of one item of foreshore exercise equipment. It was resolved to remove the roller equipment, located towards the northern end of the foreshore.

9.3 Discussion regarding renewing foreshore information signs and installing banners around Stansbury during holiday periods. Further investigation to be undertaken.

9.4 Discussion regarding attendance of local Yorke Peninsula Council Elected Member.

9.5 Discussion of location for Gayle Woodford memorial. Progress representatives to meet with Council.

10. CLOSURE

Meeting closed at 9:55 pm

Next meeting: Monday 8th April 2019

Ted Butfield

Chairman

Date