

**MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE STANSBURY
PROGRESS ASSOCIATION INCORPORATED HELD IN THE STANSBURY INSTITUTE ON
MONDAY 13TH MAY 2019 AT 7.30PM**

- PRESENT:** Ted Buttfield (Chairman), Graham Newstead, Margie Dodd, Don McPhee (Vice-chair), Kathy Coy and Steve Edmead (Park Managers), Kevin Forrest, Beth Faulkner, Bruce Meehan, Graham Klose, Cr. Anthony Bennett (YP Council representative) Janette Butler (minute taker), Jeff Brundell (7.35pm)
- 1. WELCOME:** Ted Buttfield welcomed everyone to the meeting, including first time attendee, Cr. Anthony Bennett (YP Council rep.) Ted also welcomed Darren and Peter Gates (Dalrymple Motors and Hardware) who had requested attendance at the meeting to discuss the future implications to the community due to the Environment Protection Authority's pending introduction of new licencing requirements for fuel retailers. Discussion regarding these requirements and the impact this will likely have on the viability of small fuel retailers on Yorke Peninsula and the rest of South Australia. The impact this will have on both the local community and tourism was also discussed. Don McPhee suggested that Darren and Peter contact both the Local and Federal Government members to voice their concerns and to keep the Association informed of future developments. Darren and Peter left the meeting at 7.55pm and did not return.
- 2. CONFLICT OF INTEREST:** Nil
- 3. APOLOGIES:** Steve Bowley
- 4. MINUTES:** **Graham Newstead moved** **Beth Faulkner seconded**
That the minutes of the meeting held on Monday 8th April 2019 be accepted as a true and accurate record.
Carried # 1 13/05/2019
- 5. MANAGER'S REPORT:** Kathy Coy and Steve Edmead
5.1 One tree has been removed (sites 69/70) as it was in a dangerous condition and a second (site 101) has borers and also needs to be removed (per Gavin – Peninsula Tree and Stump).
Graham Newstead moved **Margie Dodd seconded**
That Peninsula Tree and Stump be engaged to remove the second tree and grind out both stumps.
Carried # 2 13/05/2019

5.2 Request to purchase a hand lawnmower.

Jeff Brundell moved

Graham Klose seconded

That a new, self-propelled lawnmower be purchased.

Carried # 3 13/05/2019

5.3 Beth Faulkner (CP Sub-committee Chairperson) addressed the committee regarding the maintenance inspection of both parks which took place on Saturday 11th May 2019.

5.4 Beth Faulkner (CP Sub-committee Chairperson) addressed the committee regarding amendments that need to be made to the 2019/2020 Residential, Annual, and Storage agreements and guidelines. Some of the amendments required are due to new legislation. There are also areas in the contracts which have not been enforced in the past which licencees will need to be made aware that compliance will be expected.

Don McPhee will assist Beth to prepare a letter to be sent to Licencees with their 2019/2020 contract.

Steve Edmead moved

Jeff Brundell seconded

That the Caravan Park Manager's report be accepted.

Carried # 4 13/05/2019

Steve Edmead and Kathy Coy left the meeting at 8.30pm and did not return.

6. FINANCE REPORT:

Don McPhee moved

Graham Newstead seconded

That the financial report for April 2019 be accepted.

Carried # 5 13/05/2019

7. MATTERS ARISING:

7.1 The Assistant Manager contracts have now been prepared and Progress Association delegates will meet with the Assistant Managers to finalise their appointment.

7.2 Preparations to commence regarding employing a Business Manager for the Association.

8. Don McPhee addressed Cr. Anthony Bennett on the following topics relating to the YP Council:

8.1 Need for more public consultation on future works within the township before the funds are allocated

For example:

- the Council is currently conducting a survey of septic tanks with a view to extending the existing common effluent system without consulting the community as to whether this

is something they would welcome. The money might be better spent on storm water/flood mitigation.

- New paving is being laid at the lower end of St Vincent Street while other footpaths within the township might be considered more urgent in the community's opinion.

8.2 Requested an update from Council regarding the seawall restoration.

8.3 In regard to the Stansbury Caravan Parks, requested clarification on what would be classed as maintenance versus capital replacement of infrastructure.

8.4 The beach access steps within the Foreshore Park are in a condition which has become a hazard to the public – requested replacement.

9. CORRESPONDENCE:

As tabled

9.1 Janette to transfer the promised \$2000 donation to assist with the cost of new air conditioning in the Stansbury Sports and Community Clubrooms.

Margie Dodd moved

Graham Klose seconded

That the correspondence be accepted as tabled.

Carried # 6 13/05/2019

10. GENERAL BUSINESS:

10.1 Tourist, Project, Market Manager report – Gabrielle

10.1.1 SATC and KESAB awards

Graham Newstead moved

Margie Dodd seconded

That Gabrielle submit entries for the Seaside Markets and the Adelaide Road park project into the awards.

Carried # 7 13/5/19

10.1.2 Don advised that he will speak with Gabrielle regarding moving the Council bin at the market site.

10.1.3 It was resolved that the property listing be removed from Gabrielle's report in the future.

10.1.4 The committee advised that they would still like to see comparison reports from the caravan parks.

10.1.5 Graham Klose advised that he will sort out the signs for the Museum and he will discuss this with Gabrielle.

Graham Newstead moved

Bruce Meehan seconded

That Gabrielle's report be accepted.

Carried # 8 13/5/19

10.2 It was resolved that the Annual Dinner be held on Thursday 4th July 2019 (6.30pm) at the Dalrymple Hotel. Janette to make the necessary arrangements.

10.3 Discussion regarding beautifying the area in front of the town sign.

10.4 Kevin advised that the "Sports Tree" on the highway would be cleared of its items.

10.5 Margie advised that she would be sitting on the interviewing panel for the Coobowie Caravan Park Manager's position.

11. CLOSURE:

Meeting closed at 10.10pm

Next meeting Tuesday 11th June 2019
(due to Public Holiday Monday 10th June 2019)

Ted Buttfield

Chairman.....

Date