



**5.7** Discussion regarding a site that has passed the deadline for resident's repairs, and is thus now back under Caravan Park jurisdiction. Substantial repair and maintenance required before reuse. Resolved to delegate decision to Caravan Park Sub-Committee.

**5.8** Discussion regarding a site where a resident has still not carried out the required repairs, and is also in arrears. Resolved to send letter and follow removal process.

**5.9** Discussion regarding a site which has still not been maintained and residents cannot be contacted. Procedures have been followed and residents were asked to remove their van, but registered mail has not been collected.

**Graham Newstead moved**                      **Ted Butfield seconded**

**To remove van from site and sell to partially recoup outstanding debt, once notification terms in contract have passed.**

**Carried #3 11/09/17**

**Rowena Smith moved**                      **Jeff Brundell seconded**

**That Caravan Park Managers report be accepted**

**Carried #4 11/09/17**

**Caravan Park Managers left the meeting at 7:55pm and did not return**

**6. FINANCE REPORT**

**Jeff Brundell moved**                      **Margie Dodd seconded**

**That the Finance Reports for June, July and August 2017 be accepted.**

**Carried #5 11/09/17**

**7. MATTERS ARISING**

**7.1. Nil**

**8. CORRESPONDENCE**

**As tabled**

**Bruce Meehan moved**                      **Graham Klose seconded**

**That correspondence for July and September 2017 be accepted as tabled**

**Carried #6 11/09/17**

**9. GENERAL BUSINESS**

**9.1 Market Manager and Project Officer report**

**9.1.1** Update public computer to include links to popular Yorke Peninsula websites including Bush Camping Permits and Innes National Park Permits.

**9.1.2** Next Visitor Provider Network Meeting to be held in Stansbury on Tuesday 14<sup>th</sup> November 2017.

**9.1.3** Market volunteers to provide copies of their Workzone Licenses

**9.1.4** Event Induction Handbook distributed to all Market Volunteers.

**9.1.5** Request from Market Manager to purchase fire extinguisher, loud hailer and fire blanket for the Market.

**Margie Dodd moved**

**Jeff Brundell seconded**

**To purchase purchase fire extinguisher, loud hailer and fire blanket for the Market.**

**Carried #7 11/09/17**

**9.1.6** Live music and market

**Ted Buttfield moved**

**Jeff Brundell seconded**

**To book live music for 2 markets during the 2017-18 Season**

**Carried #8 11/09/17**

**9.2** Discussion of quotation for installing CCTV surveillance at the Visitor Centre. Administration Officer to investigate resolution and privacy policies further.

**9.3** Sub-Committees discussed and updated.

**9.4** Recycling and waste information to be included in next Scribble

**9.5** Committee signed new Code of Conduct.

**9.6** Renovation options for OPD Assistant Manager's residence to be discussed by Caravan Park Sub-Committee

**9.7** Visitor Centre fridge did not pass Tag-and-Test.

**Margie Dodd moved**

**Graham Newstead seconded**

**To purchase new refrigerator for Visitor Centre.**

**Carried #9 11/09/17**

**9.8** New 'Citizen of the Year' nomination form updated. To be added to website

**9.9** Discussion regarding the surfacing of the 'Pines Path'.

**9.10** Disposal of previous Assistant Manager's resident discussed.

**9.11** Stansbury Progress Association Business Plan to be reviewed by Business Planning Sub-Committee

**10 CLOSURE:**

*Meeting closed at 9:50pm*

*Next meeting: Monday 9<sup>th</sup> October June 2017*

*Don McPhee*

*Chairman .....*

*Date .....*